



# MUTALE MUNICIPALITY

## INVITATION TO BID

Mutale Municipality hereby Invite Bids from service provider for the Lease of Photocopier.

|                 |                         |
|-----------------|-------------------------|
| Bid Description | Lease Photocopier       |
| Period of Lease | 36 Months               |
| Payment type    | Fixed Monthly cost      |
| Closing Date    | 31 January 2014 @ 12H00 |

**BID NO: 02/2014**

**BID DESCRIPTION: LEASE PHOTOCOPIER**

### CONDITIONS OF THE BIDS

- All Bid documents should be sealed and clearly marked "bid number And Bid Description on the Envelope.
- Bid documents will be obtained upon payment of a non-refundable bid fee of R350.00 each at mutale municipal offices during office hours 7H30-16H00
- **Bids Must Be Hand Delivered And Deposited In The Tender Box At Mutale Municipality Offices, Physical Address: New Office Building, Corner of Tshilamba Main Road, Mutale Town, 0956.**
- The Mutale Municipality Is Not Compelled to Accept the Lowest or Any bid.
- All bids will close and be opened in public after closing time and must be fully priced and signed.
- **No late, telegraphed, e-mailed, faxed and unsigned or incomplete bid will be accepted.**
- All bids should remain valid for 90 days
- No bids will be accepted from person in the service of the state.

**All bids will be evaluated using the Municipal supply chain management policy and other relevant legislation**

Advert can also be accessed on [www.mutale.gov.za](http://www.mutale.gov.za). For enquiries contact Ramuvhundu PS @ 015 -967 9622

SS RAZWIEDANI  
MUNICIPAL MANAGER